

Posting Date: February 3, 2026



**Island Catholic Schools**  
Invites applications for:

**On-call Librarian at**  
**Queen of Angels School in Duncan**  
**Salary: \$22.77 - \$26.31 per hour**

Preference will be given to candidates with the following qualifications:

- Library experience in a school setting
- Post-secondary training in a recognized library program including computer technology applications (e.g. Bachelor of Library Science or two-year library diploma program) OR extensive experience working in a library with onsite training
- Knowledge of computer technology applications especially those associated with libraries
- Knowledge of basic library routines and practices
- Ability to maintain basic library systems
- Ability to operate audio-visual equipment normally used in schools
- Ability to communicate with students, staff and parents
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Excellent communication and interpersonal skills

Please provide:

- Cover letter and resume
- Support Staff Application form
- Photocopy of transcripts
- Recent evaluation report from recent employer
- Photocopy of marriage certificate (if applicable)
- If Catholic, please submit Pastor Reference form and photocopy of Baptismal Certificate

Support Staff Application Form and Pastor Reference Form available on website:  
<https://cisdv.bc.ca/employment-opportunities/>

Only short-listed applicants will be contacted.

Applications should be forwarded to:  
Island Catholic Schools Office  
Attention: Superintendent of Schools  
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1  
[schools@cisdv.bc.ca](mailto:schools@cisdv.bc.ca)

Application deadline: Until position is filled.