



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF VICTORIA (CISDV)  
ANNUAL GENERAL MEETING  
November 22, 2023  
St. Andrew's Regional High School - Library**

**MINUTES**

**PRESENT:**

Board Members

Bishop Gary Gordon  
Fr. Alfredo Monacelli  
Manuel Achadinha  
Audrey Thom

Fr. William Hann  
Gwen Jahelka  
Michael Doyle  
Alice Valiquette

School Pastors

Fr. Jan Grotkowski

Local School Council Reps

Erika Dalla Torre (SJV)  
Regan McGrath (SPV)

Angela Grohovac (SARHS)

**REGRETS:**

Fr. Roger Poblete  
Christopher Boyd

Fr. Michael Tran  
Michele Clarke

**CHIEF FINANCIAL OFFICER:**

Leah MacKenzie

**SUPERINTENDENT:**

Paul Rossetti

**GUESTS:**

Patrick Card (SPV – Principal)  
Patrick Niwa (SARHS – Principal)  
Keefer Pollard (SJV – Principal)

**RECORDING SECRETARY:**

Heidi Pivaral

**1. Call to Order**

Bishop Gary Gordon called the meeting to order at 7:05 p.m.

**2. Opening Prayer and Territorial Acknowledgment**

Fr. Alfredo Monacelli led the Opening Prayer and Bishop Gary Gordon gave a territorial acknowledgment.

*The Roman Catholic Diocese of Victoria acknowledges with gratitude that we work, play, and pray on the territories and traditional lands of the Coast Salish, Nuuchah-nulth, and Kwakwaka'wakw Peoples. In the light of this truth, and in humility, we commit ourselves to continue to work for reconciliation, and for respectful relationships with the Creator and all creation.*

**3. Introductions**

People introduced themselves.

**4. Additions/Approval of the Agenda**

**MOTION:**

To accept the agenda as presented.

**Manuel Achadinha/Alice Valiquette  
Carried**

**5. Approval of Minutes of November 22, 2022**

**MOTION:**

To accept the minutes as presented.

**Fr. William Hann/Michael Doyle  
Carried**

**6. President's Remarks – Bishop Gary Gordon**

Bishop Gary Gordon gave a verbal report and highlighted the following items:

- When he asks students what they like about the schools most of them talk about the teachers and also their friends.
- He thanked the pastors for their presence at the schools.
- Parents are the primary educators. He thanked the parents who entrusted us with the education of their children.
- A huge issue at this time is recruiting and retaining staff. It is extremely difficult to find active practicing catholic to work in our schools.
- We are partnering with St. Mark's College in order to have well informed people about our Catholic faith and ethos.
- A big thank you to the CISDV Board and Local School Council members for the great job that they are doing and for doing it as volunteers.
- He also thanked Paul Rossetti for the work that he is doing and his commitment to our school system.

**7. Business Arising from the Minutes**

7.1. Recommendation by the Board of Directors to amend the By-Laws concerning the election of Board Members (item 9.2 from the 2022 AGM)

Paul Rossetti presented the suggested changes to the By-Laws.

**MOTION:**

To approve the amendment of sections 3.16, 4.23 and 5.7 of the By-Laws as presented.

**Michael Doyle/Audrey Thom  
Carried**

**8. Reports**

**8.1. Superintendent's Annual Report – Paul Rossetti**

Paul Rossetti highlighted items in his report circulated.

**MOTION:**

To accept the Superintendent's annual report as presented.

**Alice Valiquette/Gwen Jahelka  
Carried**

8.2 Chief Financial Officer's Reports – Leah MacKenzie

a. *CISDV Consolidated Financial Statements for the Year Ended June 2023*

Leah MacKenzie reviewed the consolidated financial statements circulated. Local School Council chairs are allowed to share this document with the school community once it is approved at this meeting.

**MOTION:**

To approve the CISDV Consolidated Financial Statements for the Year ended June 30, 2023 as presented.

**Manuel Achadinha/Alice Valiquette  
Carried**

Bishop Gary Gordon thanked Leah MacKenzie and the finance team for the great work that they do.

b. *Unrestricted Net Assets*

Leah MacKenzie highlighted items in the Unrestricted Net Assets report.

c. *Appointment of Accountants*

**MOTION:**

To appoint the accounting firm KPMG as the accountants for the 2023-24 school year.

**Audrey Thom/Michael Doyle  
Carried**

d. *Update on the Catholic Schools Plan*

Leah MacKenzie informed that there is one outstanding item, which is the sports field. The project will start at the end of June 2024.

9. **New Business**

9.1 Elections and thank you to outgoing Board Member

Bishop Gary Gordon thanked Dale Gross for his dedication and commitment as a member of the Board of Directors for the past six years.

Two new Board members were to be elected. The nominees were Joseph Calenda, Regan McGrath and Brianna Shereck. Two candidates introduced themselves and Paul Rossetti read the bio of the third candidate. A confidential voting system was in place and the two Board members elected were Regan McGrath and Brianna Shereck.

10. **Closing Prayer**

Bishop Gary Gordon led the Closing Prayer.

11. **Motion to Adjourn at 8:22p.m.**

**Alice Valiquette/Fr. William Hann  
Carried**