



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF VICTORIA  
BOARD OF DIRECTORS MEETING  
February 28, 2024  
Regular Meeting – Pastoral Centre**

**MINUTES**

<b>PRESENT:</b>	Bishop Gary Gordon Manuel Achadinha Alice Valiquette	Fr. Alfredo Monacelli Michael Doyle	Gwen Jahelka Regan McGrath (via Teams)
<b>REGRETS:</b>	Brianna Shereck	Audrey Thom	
<b>CHIEF FINANCIAL OFFICER:</b>		Leah MacKenzie	
<b>SUPERINTENDENT:</b>		Paul Rossetti	
<b>RECORDING SECRETARY:</b>		Heidi Pivaral	

**1. Call to Order and Opening Prayer**

Michael Doyle called the meeting to order at 2:04pm and led the Opening Prayer.

**2. Additions/Approval of the Agenda**

**MOTION:**

To approve the agenda as presented.

**Alice Valiquette/Regan McGrath  
Carried**

**3. Approval of Minutes**

3.1. Regular meeting of January 17, 2024

**MOTION:**

To approve the Minutes of January 17, 2024 as presented.

**Manuel Achadinha/Alice Valiquette  
Carried**

**4. Guests – None**

**5. Business Arising from Previous Minutes**

5.1. New Board Members

Paul Rossetti is available to answer questions that new Board members might have.

**6. Correspondence – Letter from Keefer Pollard, Principal at St. Joseph’s School**

Keefer Pollard’s retirement/resignation letter was circulated. Paul Rossetti informed that Glen Palahicky, who has been on leave, has expressed his interest in the principalship at St. Joseph’s School.

## 7. New Business

### 7.1. Short-term Disability Policy Amendment (under 400: Staff Personnel)

Short-term disability will be added to policy 411 to match current practice. Paul Rossetti presented the additions to the policy. Discussion took place. Board members agree with the additions. The policy will be presented for approval at a future meeting.

### 7.2. BC Accessibility Act Plan Approval

Paul Rossetti presented the document which applies for all the CISDV schools. The Accessibility Plan will be posted on the CISDV website.

#### **MOTION:**

To approve the CISDV Accessibility Plan as presented.

**Manuel Achadinha/Alice Valiquette  
Carried**

### 7.3. Invite to Leadership Retreat at Harrison Hot Springs April 24-26, 2024

Fr. Alfredo Monacelli will be attending the retreat. Audrey Thom and Manuel Achadinha also expressed interest in joining.

### 7.4. Cancel March meeting?

It was agreed to keep the March 13<sup>th</sup> meeting to work on the Diocesan Priority Plan.

## 8. Reports

### 8.1. Superintendent's Report

Paul Rossetti highlighted items in his report. He reported that there are seven gangs operating in Victoria and schools are a place of recruitment for them. Our schools still have a police liaison, unlike the public Victoria Schools District. There will be an information night at St. Andrew's Regional High School with Saanich Police. The elementary schools in Victoria will be invited to attend.

### 8.2. Finances

#### 8.2.1. Financial Statements Schools

Leah MacKenzie highlighted items in the report, noting that all schools are reporting actual results better than budgeted, with the exception of St. Andrew's Regional High School, which had upfront costs associated with the field upgrade.

### 8.3. Building Projects

#### 8.3.1. St Joseph's Early Learning Centre – Update

The grant application has been submitted. We are waiting for approval.

#### 8.3.2. St. Andrew's Sports Field – Update

Meeting to follow.

### 8.4. Vicar of Education

Fr. Alfredo Monacelli informed that the Formed platform is available to all the staff, students, parents and parishioners.

### 8.5. Council Reps Reports

- St. Patrick's School – Regan McGrath shared that the Local School Council is a well-organized group. They have now a parish liaison position.
- St. Andrew's Regional High School – Manuel Achadinha shared that their main focus is their 40<sup>th</sup> anniversary.

- St. Joseph's School – Alice Valiquette attended activities during Catholic Schools' Week. All went well. Tomorrow is their Local School Council meeting.
- Queen of Angels School – Michael Doyle attended the open house during Catholic Schools' Week. It was led by grade 9 students and it was a great success. Enrollment is going up. The Local School Council is coming together. The Parent Support Group is also working well. The environment is positive.

**8.6. Other**

Bishop Gary Gordon shared that it was beautiful to see the participation of the student community from Queen of Angels School during the Synod process. The plenary will be at the beginning of Lent. It will be in person and online.

**9. Closing Prayer** was led by Michael Doyle.

**10. MOTION to adjourn** the meeting at 3:47pm.

**Alice Valiquette/Manuel Achadinha  
Carried**