



Island Catholic Schools
Invites applications for:

One (1) Educational Assistant for
St. Andrew's Regional High School in Victoria
6.5 hours per day, Mon – Fri
Start date: ASAP until June 21, 2024
Salary: \$25.62 – \$28.24

We acknowledge that St. Andrew's Regional High School is on the ancestral territory of the WSÁNEĆ and Lekwungen peoples and we benefit from local knowledge keepers and thriving Indigenous communities

Educational Assistant requirements:

- Certified Educational Assistant (CEA) certificate or equivalent (i.e. Human Resource Worker, Teacher), or Grade 12 graduation with one year of post-secondary training in special education, First Nations or Indigenous studies, or other related experience
- Ability to work well with children, colleagues, and administration
- Ability to assist in providing a safe and positive environment for students in the classroom
- Ability to use discretion when dealing with confidential matters
- Physical ability for an active job
- Excellent communication and interpersonal skills
- Identification with and participation in the life of a Catholic parish; Commitment to Catholic Education

Preference will be given to candidates with:

- Indigenous ancestry
- Knowledge of Indigenous Education, culture, heritage, customs, and values
- Demonstrated knowledge of and experience in working with Indigenous youth, parents/guardians, and the Indigenous community
- Basic First Aid and CPR Certificate
- Applied Behaviour Analysis (ABA) training
- Crisis Prevention Institute (CPI) Training
- Autism training and/or experience
- Experience supporting youth with challenging behaviours

Please provide:

- Cover letter and resume
- Support Staff Application Form (see below for weblink)
- Supporting documents (confirmation of Grade 12 completion, relevant post-secondary, certificates, diplomas and/or transcripts)

- Recent evaluation report from recent employer and/or references
- If Catholic, please submit Pastor Reference Form and photocopy of Baptismal Certificate

Support Staff Application Form and Pastor Reference Form available on website:
<http://cisdv.bc.ca/employment-opportunities.php>

All applications are welcome; however, we can reply only to those selected for an interview.

Applications should be forwarded to:
Island Catholic Schools Office
Attention: Mr. Paul Rossetti, Superintendent
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1
schools@cisdv.bc.ca

Application deadline: Until positions are filled.