



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA
BOARD OF DIRECTORS MEETING
October 25, 2023
Regular Meeting – Pastoral Centre**

MINUTES

PRESENT: Bishop Gary Gordon Fr. Alfredo Monacelli Gwen Jahelka
Manuel Achadinha Michael Doyle Dale Gross
Audrey Thom Alice Valiquette

CHIEF FINANCIAL OFFICER: Leah MacKenzie

SUPERINTENDENT: Paul Rossetti

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Michael Doyle called the meeting to order at 2:03pm and led the Opening Prayer.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Manuel Achadinha/Alice Valiquette
Carried**

3. Approval of Minutes

3.1. Regular meeting of September 20, 2023

MOTION:

To approve the Minutes of September 20, 2023 as presented.

**Audrey Thom/Manuel Achadinha
Carried**

4. Guests – None

5. Business Arising from Previous Minutes

5.1. Strategic (Priority) Planning Day

The facilitators haven't sent the documents yet.

5.2. 2023 AGM and Term Review/Nominations Update

Bishop Gary Gordon reappointed Manuel Achadinha as member of the Board of Directors. Two new members are to be elected at the AGM. The regular Board meeting will be at 4:00pm at the Pastoral Centre and the AGM will be at 7:00pm at St. Andrew's Regional High School.

5.3. Meeting Dates – December Review

The December meeting has been rescheduled to December 13th.

6. Correspondence – None

7. New Business – None

8. Reports

8.1. Superintendent's Report

Paul Rossetti highlighted items on his report.

8.2. Finances

8.2.1. 2023-24 Budget and Enrolment Update

Leah MacKenzie highlighted items on the financial report and presented the final budgets. She also informed that a new accounting system for the schools will be implemented in the Spring.

8.2.2. KPMG Statements and Summary

Leah MacKenzie presented and highlighted items on the KPMG reports.

MOTION:

To present the reports at the AGM for approval.

**Alice Valiquette/Manuel Achadinha
Carried**

8.2.3. Chemainus Sale – Update

Leah MacKenzie informed that the sale to Influent Acquisitions Inc. (Influent Group) has collapsed. CISDV will continue to manage the property until it is sold.

8.3 Building Projects

8.1.1. St Joseph's Early Learning Centre – Update

The Diocesan Building Commission is meeting tomorrow. They are waiting to hear how much money the parish will contribute. The next steps will be to find a construction company and submit a grant request.

8.1.2. St. Andrew's Sports Field – Update

The construction company is really engaged. The cost is going to be close to \$3 million. Once the project is ready, it will be presented to the Diocesan Building Commission for approval.

8.4. Vicar of Education

Fr. Alfredo Monacelli has been approached by a couple of parents regarding the reason why in our Diocese the sacraments are not offered at the schools. He has informed them that families are invited to participate in the life of their parishes.

The new pastor at Sacred Heart Parish is starting his appointment in November. He is the new chaplain for St. Andrew's Regional High School. Fr. Alfredo Monacelli will meet with him and will share the expectations of his new role.

8.5. Council Reps Reports

- St. John Paul II School – Dale Gross informed that several new members join the Local School Council. They are working on getting a higher fence around the school.
- St. Patrick's School – Audrey Thom shared that there was great participation of the St. Patrick's and St. Andrew's school communities at the St. Patrick's Parish bazaar and clothing sale.

- St. Joseph's School – Alice Valiquette will attend the next Local School Council meeting.
- St. Andrew's Regional High School – Manuel Achadinha will attend the next Local School Council meeting.
- Queen of Angels School – Michael Doyle informed that the new Local School Council chair is committed and new members are joining.

9. Closing Prayer was led by Fr. Alfredo

10. MOTION to adjourn the meeting at 3:55pm.

**Audrey Thom/Manuel Achadinha
Carried**