



Posting Date: September 11, 2023

## ISLAND CATHOLIC SCHOOLS

Invites applications for:

**One (1) Temporary One-on-One Support Worker at  
Queen of Angels School, Angel Care Group Childcare, in Duncan  
Monday to Friday – 30 hours per week  
Start Date: As soon as possible**

Preference will be given to candidates with the following qualifications:

- Valid ECE or ECEA certificate
- Responsible adult with successful experience in working with children
- Basic First Aid certificate
- Excellent communication and interpersonal skills
- Ability to work independently
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Commitment to Catholic Education

Please provide:

- Cover letter and resume
- Support Staff Application Form
- Photocopy of ECE or ECEA certificate
- Photocopy of First Aid certificate
- Immunization status
- Names and contact information of two (2) references

If Catholic, please submit Pastor Reference Form and photocopy of Baptismal Certificate.

Support Staff Application Form and Pastor Reference Form available on website:

<https://cisdv.bc.ca/employment-opportunities/>

If hired, a Criminal Record Check will be required prior to starting work.

For further information, contact:

Ms. Glenda Atcheson, Director/Manager of ELC

[gatcheson@cisdv.bc.ca](mailto:gatcheson@cisdv.bc.ca)

250-701-0433

Applications should be forwarded to:

Island Catholic Schools office  
(Attention Superintendent of Schools)

#1-4044 Nelthorpe Street,

Victoria, BC V8X 2A1

[schools@cisdv.bc.ca](mailto:schools@cisdv.bc.ca)

Fax: 250-479-5423

Only short-listed applicants will be contacted. Position available until filled.

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