



Island Catholic Schools

Invites applications for:

On-call Early Childhood Educator (ECE), Early Childhood Educator Assistant (ECEA) and Out of School Care Workers

On-call ECE and ECEA positions

Preference will be given to candidates with the following qualifications:

- Valid ECE certificate or diploma
- Successful ECE experience
- Basic First Aid and CPR Certificate (an asset)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Commitment to Catholic Education

Please provide:

- Cover letter and/or resume
- Support Staff Application Form
- Photocopy of ECE certificate
- Photocopy of Child Care First Aid certificate
- Two (2) reference letters

On-call Out of School Care positions

Interested candidates must submit:

- Cover letter and resume OR cover letter and Support Staff Application Form
- Contact information of three references

Are you 19 years of age or older? Are you a university/college student and would like part-time work (3 hours/day)? Do you like working with children? Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc.(the 20 hour course can be completed online <https://courses.rogerssociety.org/courses/responsible-adult-20-hour-course>) This can be completed prior to starting work if a person has not completed it at the present time.

Support Staff Application Form available on website: <https://cisdv.bc.ca/employment-opportunities/>

Applications should be forwarded to:

Island Catholic Schools office
Attention: Superintendent of Schools
#1-4044 Nelthorpe Street
Victoria, BC V8X 2A1
schools@cisdv.bc.ca
Fax: 250-727-6879

Only short-listed applicants will be contacted.