Island Catholic Schools
Invites applications for:

Two (2) After School Care Workers at
St. Joseph's School in Victoria
Monday to Friday 2:30 to 6:00pm
Start date: September 6, 2023

This position involves working in the After-School-Care Program at St. Joseph's School. It also includes coverage on Professional Development Days and Break Programs throughout the school year if possible. **It is a great part-time job for university students.**

Preference will be given to candidates with the following qualifications:
- Successful experience working with children
- Basic First Aid and CPR Certificate (an asset https://www.redcross.ca/training-and-certification/course-descriptions/first-aid-at-home-courses/emergency-child-care-first-aid-cpr)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Must be 19 years of age or older
- Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc.(the 20 hour course can be completed online https://courses.rogerssociety.org/courses/responsible-adult-20-hour-course) This can be completed prior to starting work if a person has not completed it at the present time.

Please provide:
- Cover letter and resume OR cover letter and Support Staff Application Form (https://cisdv.bc.ca/wp-content/uploads/2022/02/SS_app_form_2015.pdf)
- Name and contact information of three references.

For further information, contact:
Mrs. Wendy Bird-Borau, Early Learning Centre Director
Phone: 250-479-1237

Applications should be forwarded to:
Island Catholic Schools Office
Attention: Superintendent of Schools
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1
Email: schools@cisdv.bc.ca
Phone: 250-727-6893

Starting wage: $20.60 per hour

Only short-listed applicants will be contacted. Position available until filled.

Successful applicant - Criminal Record Check will be required prior to starting work.