



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA
BOARD OF DIRECTORS' MEETING
April 4, 2023
Regular Meeting – Pastoral Centre**

MINUTES

PRESENT: Bishop Gary Gordon Fr. William Hann Gwen Jahelka
Manuel Achadinha Blanche Barco Michael Doyle
Dale Gross Alice Valiquette

REGRETS: Audrey Thom

CHIEF FINANCIAL OFFICER: Leah MacKenzie

SUPERINTENDENT: Paul Rossetti

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Fr. William Hann called the meeting to order at 3:34pm and led the Opening Prayer.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Alice Valiquette/Michael Doyle
Carried**

3. Approval of Minutes of February 21, 2023 Meeting

MOTION:

To approve the Minutes of February 21, 2023 as presented.

**Alice Valiquette/Michael Doyle
Carried**

4. Guests – None

5. Business Arising from Previous Minutes

5.1. Review the “Informed Consent, Acknowledgment of Risk & Release and Waiver”

It will be revisited at a later meeting.

6. Correspondence – None

7. New Business

7.1 2023/24 Calendar Approval

The draft calendar for the 2023-2024 school year was presented. Discussion took place regarding having two days of Diocesan Faith Days instead of one.

MOTION:

To approve the 2023-2024 School Calendar as presented.

**Alice Valiquette/Manuel Achadinha
Carried**

- 7.2 Reschedule June Meeting: Invite to QofA Grade 8 Trip to Vancouver
It was agreed to cancel the June meeting. It will be rescheduled if needed.
- 7.3 Strategic Planning Day
The Dioceses is looking for a facilitator to help create goals and objectives. A day will be scheduled and Leah MacKenzie will send possible dates.
- 7.4 Funding Update – 3-3.5% Lift for 2022-2023
The government has increased the grant for the current year. Paul Rossetti addressed it on his report. He presented the preliminary funding for the current year and for 2023/24.

8. Reports

- 8.1. Superintendent's Report
Paul Rossetti highlighted items in his report.
- 8.2. Finances
- 8.2.1 Financial Statements Schools
No significant changes on the financials of the schools. Starting to gather student reenrollment to prepare for budget.
- 8.2.2 Chemainus Sale – Update
Hoping to have the purchase agreement signed soon. It is a better deal than the one that was negotiation before. To finalize the deal will take approximately two years. It is a complicated agreement.
- 8.3. Building Projects
- 8.3.1 Early Learning Centre St. Joseph's School – Update
Geo testing has been done. The budget is tight and a simpler designed has been presented. We are in the process of looking for a civil engineer. The one that had accepted the project might not be able to work on it.
- 8.4. Vicar of Education
Fr. William Hann has been working with the Superintendent in the process of hiring new members of the administration team.
- 8.5. Council Reps Reports
- St. Andrew's Regional High School – Manuel Achadinha has been in conversation with Paul Rossetti regarding some proposals from the Local School Council: the use of cell phones and payment from volunteers when they do not volunteer at the school.
 - St. Joseph's School – Alice Valiquette and/or Blanche Barco have been attending the Local School Council meetings.
 - Queen of Angels School – Michael Doyle and the other members of the CISDV Board Sub-committee have been contacting families who left the school in previous years.
 - St. John Paul II School – Dale Gross has been attending the Local School Council meetings.

9. Closing Prayer was led by Fr. William Hann

10. MOTION to adjourn the meeting at 5:17pm.

Blanche Barco/Manuel Achadinha
Carried