



Catholic Independent Schools  
of the Diocese of Victoria



## JOB POSTING for St. Joseph's School, Victoria

- **Intermediate Teacher (1.0 FTE)**  
**Start Date: September 2023**  
**Application Deadline: June 5, 2023**

Questions regarding this job posting may be directed to Keefer Pollard, Principal, at [kpollard@cisdv.bc.ca](mailto:kpollard@cisdv.bc.ca)

### APPLICATION PROCESS

1. Create your [Make a Future profile](#)
2. Complete and add all required application documents to your profile (see below)
3. Apply to this job posting

Please note that while all applications will be reviewed, only short-listed candidates will be contacted for an interview.

**Did you know?** If you are currently an education student graduating this year, you can upload your documents as you receive them and still apply for this job posting.

### REQUIRED APPLICATION DOCUMENTS

- BC Teaching Certificate (<http://teacherregulation.gov.bc.ca>)
- Resume
- Cover Letter
- Proof of Eligibility to Work in Canada (Canadian Birth Certificate, Canadian Citizenship Card, Permanent Residence, etc.)
- Baptismal Certificate (if applicable)
- Marriage Certificate (if applicable)
- University Transcripts (photocopy accepted)
- Most Recent Teacher Evaluation (if applicable)
- Two Recent Professional Reference Letters
- Employee Declaration Form (<https://cisdv.bc.ca/employment-opportunities/>)
- Pastoral Reference (if Catholic) (<https://cisdv.bc.ca/employment-opportunities/>)

NOTE: For the Pastoral Reference (for Catholic Applicants) please download the form, provide to your Pastor for signing, and have them submit directly to [info@cisdv.bc.ca](mailto:info@cisdv.bc.ca)

### WHO WE ARE

The Catholic Independent Schools of the Diocese of Victoria (CISDV) operates 5 schools on Vancouver Island – 4 elementary and 1 high school. Our schools are located throughout Vancouver Island, near the best sites and attractions that Vancouver Island and British Columbia has to offer.

We are a **culturally diverse faith-based family**. We offer more than a place of work – we provide a call to your teaching vocation where you can work and live your faith in a supportive community.

We are a **vibrant school system** with many school and program expansion projects in the future. We offer spiritual and professional growth and mentorship opportunities for new teachers to help them with their transition into the CISDV.

#### **WHY TEACH WITH THE CISDV**

- Teach in a faith-based and culturally diverse school environment
- Classroom available upon hire. Not necessary to sit on TOC list
- Mentorship and opportunities for professional development
- Competitive salary and excellent Benefits Package as per collective agreement, including CPP, Extended Medical, Dental
- Schools located throughout Vancouver Island, close to the beauty and adventure that British Columbia has to offer
- If you live outside of Vancouver Island, learn more about [claiming moving expenses](#) on your next tax return on the Government of Canada website.

#### **ABOUT**

St. Joseph's Catholic K-7 School is committed to embracing and promoting the school's mission and living the gospel values Jesus taught. We will strive to lead with gentle strength while respecting ourselves, each other, the environment, and the core values which are at the heart of our school community. In school activities, we will encourage and work to create student and community enthusiasm and spirit. We will act in a collaborative manner, fostering an even greater sense of unity, and provide opportunities to bring our community together. In all we do and learn, we will have fun, remain humble, and honour the St. Joseph's CARE Code.

Our school is located in Saanich, BC, just a 10-minute drive to Victoria's downtown core, beaches, and other attractions.