



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA
BOARD OF DIRECTORS' MEETING
February 21, 2023
Regular Meeting – Pastoral Centre**

MINUTES

PRESENT: Bishop Gary Gordon Fr. William Hann Manuel Achadinha
Blanche Barco Michael Doyle Dale Gross
Audrey Thom Alice Valiquette

REGRETS: Gwen Jahelka

CHIEF FINANCIAL OFFICER: Leah MacKenzie

SUPERINTENDENT: Paul Rossetti

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Fr. William Hann called the meeting to order at 3:39pm and led the Opening Prayer.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Manuel Achadinha/Michael Doyle
Carried**

3. Approval of Minutes of January 17, 2023 Meeting

MOTION:

To approve the Minutes of January 17, 2023 as presented.

**Alice Valiquette/Manuel Achadinha
Carried**

4. Guests – Alexis Tate – Trip to Spain

A new quote, itinerary and trip proposal for March 2024 were distributed. There is a possibility to have a third chaperon if there are at least 25 students travelling.

MOTION:

To approve the proposal for the trip to Spain in March 2024 for students in Grades 10 to 12 as presented.

**Manuel Achadinha/Audrey Thom
Carried**

ACTION:

Paul Rossetti and Leah MacKenzie will review the “Informed Consent, Acknowledgment of Risk & Release and Waiver”.

5. Business Arising from Previous Minutes

5.1. Follow-up from AGM Item Re: Board Members Voting for Themselves

Leah MacKenzie presented the proposal from the lawyers to update the By-Laws. Discussion took place.

MOTION:

To Approve the revised CISDV By-Laws.

**Blanche Barco/Manuel Achadinha
Carried**

5.2. Bus Driver Salary Review Update and Proposal.

A proposal to adjust the salary of a retired bus driver was presented. Discussion took place.

MOTION:

To approve the salary adjustment of the retired bus driver as presented; payable retroactive to September 2022.

**Audrey Thom/Alice Valiquette
Carried**

6. Correspondence – None

7. New Business

7.1 Reschedule March Meeting (Spring Break) and April Meeting (Harrison)

Members of the Board of Directors agreed to change the dates of the March, April and May meetings. The confirmed dates are April 4, May 2 and May 30.

8. Reports

8.1. Superintendent's Report

Paul Rossetti highlighted items in his report. He encouraged Board members to check the schools' Facebook pages to get current information of what is happening in the schools.

8.2. Finances

a) Financial Statements Schools

Leah MacKenzie highlighted items in her report. Discussion took place regarding the financial position of St. John Paul II School and Queen of Angels School.

b) Chemainus Sale – Update

There is a qualified purchaser and it is predicted that the deal will be signed by the end of March.

8.3. Building Projects

a) Early Learning Centre St. Joseph's School – Update

A proposal for the construction of the Child Care Facilities at St. Joseph's School was presented. St. Joseph The Worker Parish will be able to access the multipurpose area at certain times. The cost will be shared 50-50 between the parish and the school.

8.4. Vicar of Education

Fr. William Hann is working with the Superintendent in the hiring process of the new Principals for Queen of Angels and St. Andrew's Regional High School.

8.5. Council Reps Reports

- St. Andrew's Regional High School – Manuel Achadinha will attend the next Local School Council meeting, which will take place next week. Bishop Gary Gordon attended the open house. It was really well attended.
- St. Joseph's School – Alice Valiquette attended the open house. Lots of families are hoping to be able to register their children in the school. Blanche Barco informed that the school will be presenting the musical Peter Pan Jr. on March 10 and 11, 2023.

- St. Patrick's School – Fr. William Hann informed that the Local School Council is working on the strategic plan. It is a very active council. The open house was well attended.
- Queen of Angels School – Michael Doyle informed that the enrolment for the next school year is looking positive. The CISDV Board Sub-committee has met twice and is looking into the option of doing another survey among the families that left the school.
- St. John Paul II School – Dale Gross attended the last Local School Council meeting and shared information on how the school is using the money received from the Student and Family Affordability Grant.

9. Closing Prayer was led by Bishop Gary Gordon.

10. MOTION to adjourn the meeting at 5:40pm.

**Manuel Achadinha/Alice Valiquette
Carried**