



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA
BOARD OF DIRECTORS' MEETING
November 8, 2022
Regular Meeting – Pastoral Centre**

MINUTES

PRESENT: Bishop Gary Gordon Fr. William Hann Cynthia Bouchard
Manuel Achadinha Blanche Barco (via Zoom) Michael Doyle
Dale Gross (via Zoom) Audrey Thom Alice Valiquette

CHIEF FINANCIAL OFFICER: Leah MacKenzie

CO-SUPERINTENDENTS: Joseph Colistro Beverly Pulyk

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Fr. William Hann called the meeting to order at 3:36pm and led the Opening Prayer.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Alice Valiquette/Manuel Achadinha
Carried**

3. Approval of Minutes of September 27, 2022, Meeting

Corrections: 7.1 b) add word "of".

MOTION:

To approve the Minutes of September 27, 2022, as amended.

**Alice Valiquette/Michael Doyle
Carried**

4. Guests – None.

5. Business Arising from Previous Minutes

5.1. Society Early Learning Centers of the Diocese of Victoria

The Bishops of British Columbia had conversation about it during the CISCBC meeting and the Archdiocese of Vancouver will get legal opinion on this regard.

ACTION ITEM:

Beverly Pulyk to report back how other Catholic school districts in the province operate their early learning centres.

6. Correspondence

No correspondence was received.

7. New Business

7.1 CISDV Superintendent Hiring

Two candidates were interviewed. The members of the Board of Directors were informed at the beginning of the month that Paul Rossetti has been appointed as the new Superintendent of the

Catholic Independent Schools of the Diocese of Victoria, starting on January 2, 2023.

7.2 AGM – Sisters of St. Ann Recognition

The donor wall at St. Andrew's Regional High School has been updated. It was agreed that the recognition will take place on November 22, 2022 at 3:30pm, followed by the CISDV AGM at 5:30pm.

7.3 CISCBC Meeting

- a) Highlights – Joseph Colistro attended the meetings on behalf of CISDV and provided highlights. The topics addressed were: MyEd, ombudsperson procedures, challenges recruiting staff, policy, faith formation, strategic planning.

ACTION ITEM:

The three-year CISDV Strategic Plan should be developed this school year in the spring and reviewed annually. Discussion took place. It was suggested to start with strategic questions and have strategic listening circles. Data collected from the satisfaction survey is also important.

- b) Sisters of St. Ann Award – Information was circulated. The Board of Directors can nominate someone. The deadline is December 16, 2022.

7.4 November 25 Faith Day

Information was circulated. November 25th is for all the employees. Members of the Board of Directors are invited to attend the Faith Day on November 26th.

7.5 Policy Review

Several policies need to be reviewed and updated.

ACTION ITEM:

The Board of Directors is to look into this over time.

8. Reports

8.1. Superintendent's Report

Joseph Colistro and Beverly Pulyk highlighted items in their report.

8.2. Finances

- a) Financial Statements for the Year Ended June 30, 2022 – Leah MacKenzie highlighted items on the draft consolidated financial statements for the year ended June 30, 2022, which need to be approved at the AGM.

- b) School Budgets – Approval of revised budgets

MOTION:

To approve the updated school budgets as presented.

**Audrey Thom/Michael Doyle
Carried**

- c) Chemainus Sale – Waiting to receive the surveyor's report. The realtor has a number of possible buyers.

8.3. Building Projects

- St. Andrew's Regional High School: Bathrooms have been updated and the bridge is being replaced at the end of the month. The field is the last piece to be done of the school plan.

- St. Joseph's School: The childcare portables need to be replaced. Architects will be engaged to look into this project.
- St. Patrick's School: French immersion request to be revisited.
- Queen of Angels School: A committee will be established to look at long-term enrollment strategies. Michael Doyle will chair the committee.

8.4. Vicar of Education

Fr. William Hann thanked Board members for participating in the interviewing and hiring committee.

8.5. Council Reps Reports

- St. Patrick's School – Audrey Thom attended the last Local School Council meeting. The school Principal is reaching out to childcare centres in the area.
- St. Joseph's School – Alice Valiquette and Blanche Barco attended the last Local School Council meeting, Halloween Howl and Gala. The council is very active.
- St. Andrew's Regional High School – Manuel Achadinha will attend next Local School Council meeting.
- Queen of Angels School – The Local School Council is still struggling to find new members, including a chair.
- St. John Paul II school – Dale Gross will attend the next Local School Council meeting.

9. **Closing Prayer** was led by Bishop Gary Gordon.

10. **MOTION to adjourn** the meeting at 5:36pm.

**Alice Valiquette/Cynthia Bouchard
Carried**