



Catholic Independent Schools  
of the Diocese of Victoria



## JOB POSTING for Teachers on Call

### Schools in Victoria, Duncan and Port Alberni

#### All grade levels

Questions regarding this job posting may be directed to Paul Rossetti, Superintendent, at [prossetti@cisdv.bc.ca](mailto:prossetti@cisdv.bc.ca)

#### APPLICATION PROCESS

1. Create your [Make a Future profile](#)
2. Complete and add all required application documents to your profile (see below)
3. Apply to this job posting

Please note that while all applications will be reviewed, only short-listed candidates will be contacted for an interview.

**Did you know?** If you are currently an education student graduating in 2023, you can upload your documents as you receive them and still apply for this job posting.

#### REQUIRED APPLICATION DOCUMENTS

- BC Teaching Certificate (<http://teacherregulation.gov.bc.ca>)
- Resume
- Cover Letter
- Proof of Eligibility to Work in Canada (Canadian Birth Certificate, Canadian Citizenship Card, Permanent Residence, etc.)
- Baptismal Certificate (if applicable)
- Marriage Certificate (if applicable)
- University Transcripts (photocopy accepted)
- Most Recent Teacher Evaluation (if applicable)
- Two Recent Reference Letters (Professional & Character)
- Employee Declaration Form (<https://cisdv.bc.ca/employment-opportunities/>)
- Pastoral Reference (if Catholic) (<https://cisdv.bc.ca/employment-opportunities/>)

NOTE: For the Pastoral Reference (for Catholic Applicants) please download the form, provide to your Pastor for signing, and have them submit directly to [info@cisdv.bc.ca](mailto:info@cisdv.bc.ca)

#### WHO WE ARE

The Catholic Independent Schools of the Diocese of Victoria (CISDV) operates 5 schools on Vancouver Island – 4 elementary and 1 high school. Our schools are located throughout Vancouver Island, near the best sites and attractions that Vancouver Island and British Columbia has to offer.

We are a **culturally diverse faith-based family**. We offer more than a place of work – we provide a call to your teaching vocation where you can work and live your faith in a supportive community.

We are a **vibrant school system** with many school and program expansion projects in the future. We offer spiritual and professional growth and mentorship opportunities for new teachers to help them with their transition into the CISDV.

#### **WHY TEACH WITH THE CISDV**

- Teach in a faith-based and culturally diverse school environment
- Classroom available upon hire. Not necessary to sit on TOC list
- Mentorship and opportunities for professional development
- Competitive salary and excellent Benefits Package as per collective agreement, including CPP, Extended Medical, Dental
- Schools located throughout Vancouver Island, close to the beauty and adventure that British Columbia has to offer
- If you live outside of Vancouver Island, learn more about [claiming moving expenses](#) on your next tax return on the Government of Canada website.

*I have worked for Island Catholic Schools (ICS) for thirty years.*

*Reflecting on my years in ICS, I'm filled with gratitude. It is my responsibility to teach our wonderful students about God's beautiful creation; to explain how generators work, how the blue color of the sky is formed and how we are able to calculate the mass of the earth. But as thrilling as that is, it is also being part of the community of staff, students, parents, priests and sisters that fills me with joy every day! – Tanya Taft, SARHS*