



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF VICTORIA (CISDV)  
ANNUAL GENERAL MEETING  
November 23, 2021  
Via Zoom**

**MINUTES**

**PRESENT:**

Board Members

Bishop Gary Gordon  
Cynthia Bouchard  
Blanche Barco  
Dale Gross  
Alice Valiquette

Fr. William Hann  
Manuel Achadinha  
Michael Doyle  
Audrey Thom

School Pastors

Fr. Alfredo Monacelli  
Fr. Eduardo Santos

Fr. Roger Poblete  
Fr. Michael Tran

Local School Council Reps

Erika Dalla Torre (SJV)  
Nathan Sam (QA)  
James Wale (SARHS)

Graham McDonough (SPV)  
Marina Slusar (JP11)

**CHIEF FINANCIAL OFFICER:**

Leah MacKenzie

**SUPERINTENDENT:**

Katja Groves

**GUESTS:**

Angela Grohovac (Nominee)  
Angela McLeish (SPV Vice-principal)  
Deanne Paulson (SPV Principal)

**RECORDING SECRETARY:**

Heidi Pivaral

**1. Call to Order**

Bishop Gary Gordon called the meeting to order at 7:05 p.m.

**2. Opening Prayer**

Bishop Gary Gordon led the Opening Prayer.

**3. Introductions**

People introduced themselves.

**4. Additions/Approval of the Agenda**

It was suggested to add item 5: Land Acknowledgement.

**MOTION:**

To accept the agenda as amended.

**Manuel Achadinha/Alice Valiquette  
Carried**

**5. Land Acknowledgment**

*The Roman Catholic Diocese of Victoria acknowledges with gratitude that we work, play, and pray on the territories and traditional lands of the Coast Salish, Nuu-chah-nulth, and Kwakwaka'wakw Peoples. In the light of this truth, and in humility, we commit ourselves to continue to work for reconciliation, and for respectful relationships with the Creator and all creation.*

**6. Approval of Minutes of November 24, 2020**

**MOTION:**

To accept the minutes as presented.

**Fr. William/Graham McDonough  
Carried**

**7. President's Remarks – Bishop Gary Gordon**

Bishop Gary Gordon gave a verbal report and highlighted the following items:

- It was a year of challenges but also of many graces not only for staff but also for the parent community.
- The Faith Representatives of the schools continue to meet on regular basis and provide great leadership in the evangelization of our schools and are embracing the Synod. The Holy Father is encouraging us to listen to the voices of all our schools' families.
- He acknowledged the great way the new superintendent is leading our schools and thanked the administrators, school staff and diocesan finance department for the work that they do.
- He thanked the members of the CISDV Board of Directors who continue to show wonderful leadership and facilitate the work of the superintendent, educators, parents and students of our schools.

**8. Business Arising from the Minutes**

There was no business arising from the minutes.

**9. Reports**

**9.1. Superintendent's Annual Report – Katja Groves**

Katja Groves highlighted items in her report circulated.

**MOTION:**

To accept the Superintendent's annual report as presented.

**Blanche Barco/Manuel Achadinha  
Carried**

**9.2. Chief Financial Officer's Reports – Leah MacKenzie**

**i. CISDV Consolidated Financial Statements for the Year Ended June 2021**

Leah MacKenzie reviewed the consolidated financial statements circulated.

**MOTION:**

To approve the CISDV Consolidated Financial Statements for the Year ended June 30, 2021 as presented.

**Michael Doyle/Manuel Achadinha  
Carried**

ii. *Appointment of Accountants*

The Joint Diocesan Audit Committee had recommended that the review and audit for the diocese and the schools go to tender. Due to the pandemic, tendering the audit and review engagements has been delayed.

**MOTION:**

To appoint the accounting firm KPMG as the accountants for the 2021-2022 school year.

**Audrey Thom/Alice Valiquette  
Carried**

iii. *Update on the Catholic Schools Plan*

Leah MacKenzie highlighted items in her report and gave a verbal summary of the history of the Catholic Schools Plan. A Grand Opening to celebrate the new Fine Arts area at St. Andrew's Regional High School will be scheduled in the spring of 2022.

iv. *Unrestricted Net Assets*

Leah MacKenzie reviewed the unrestricted net assets in the report circulated.

**10. New Business**

Bishop Gary Gordon reappointed Michael Doyle for a three-year term as member of the Board of Directors for the Catholic Independent Schools of the Diocese of Victoria.

**11. Elections**

11.1 Nominee Bios

The nominee biographies were circulated to the members of the Society. The nominees introduced themselves.

Two new Board members were to be elected. The nominees were Angela Grohovac, Audrey Thom and Alice Valiquette. They each introduced themselves. A confidential electronic voting system was in place and the two Board members elected were Audrey Thom and Alice Valiquette.

**12. Closing Prayer**

Fr. William Hann led the Closing Prayer.

**13. Motion to Adjourn at 8:25 p.m.**

**Cynthia Bouchard/Dale Gross  
Carried**