



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA
BOARD OF DIRECTORS' MEETING
September 27, 2022
Regular Meeting 3:30 p.m.
Pastoral Centre**

MINUTES

PRESENT: Bishop Gary Gordon Fr. William Hann Cynthia Bouchard
Manuel Achadinha Blanche Barco Michael Doyle
Dale Gross (via zoom) Audrey Thom Alice Valiquette

CHIEF FINANCIAL OFFICER: Leah MacKenzie (via Zoom)

CO-SUPERINTENDENTS: Joseph Colistro Beverly Pulyk

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Fr. William Hann called the meeting to order at 3:40pm and led the Opening Prayer. Everyone introduced themselves.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Alice Valiquette/Michael Doyle
Carried**

3. Approval of Minutes of June 21, 2022, Meeting

Corrections: 4. "2023"; 8.2.2 word "To".

MOTION:

To approve the Minutes of June 21, 2022, as amended.

**Manuel Achadinha/Audrey Thom
Carried**

4. Guests - Wendy Bird-Borau, Executive Director of CISDV Child Care and Early Learning Centres (see #7.3)

5. Business Arising from Previous Minutes

5.1. Society Early Learning Centers of the Diocese of Victoria

Board members reviewed the documents during the summer. No changes were suggested.

Discussion took place: do we still need a separate society now that Ministry of Education and Child Care are merged, impact, staffing, grants, site review at St. Joseph's School, grants and ownership, other diocesan centers, organization within CISDV school/parish.

Action Item: Beverly Pulyk will find out how other Catholic school districts in the province operate their early learning centres and will report back to the Board of Directors.

6. Correspondence

No correspondence was received.

7. New Business

7.1 CISDV Superintendent Hiring

- a) Advertising – The job posting has been advertised across Canada.
- b) Closing date/October 15, 2022 – Fr. William Hann and Cynthia Bouchard will report to the Board of Directors on the number of candidates after October 15, 2022.
- c) Hiring committee – The committee will be made up of three members of the diocesan administration, two members of the CISDV Board of Directors, one teacher representative, and one or two principals.
- d) Interview dates – To be scheduled the week after the closing date.

7.2 International Education

- a) Program Overview – Joseph Colistro highlighted items in the written report sent by Michael Durkan, Director of International Education.
- b) International Education Fees 2023-2024 – Joseph Colistro presented the international student fee schedule for the next school year.

MOTION:

To approve the international student fees as amended.

**Manuel Achadinha/Audrey Thom
Carried**

7.3 Early Learning and Child Care (discussed prior to #5)

Program Update – Wendy Bird-Borau highlighted items in her report and shared that the Ministry of Education and Child Care (MECC) announced last week that they have tripled the funding to families as of December 1, 2023. Early learning centres will also receive administration funding. She suggested that it is beneficial to have a separate society, which will allow our centres to have access to different grants.

7.4 Determine Council Reps for 2022-2023

Board representatives are encouraged to attend three Local School Council meetings per school year and attend special school events (i.e., concerts, award presentations). It was agreed that the Board representative assignments for the 2022-2023 school year are as follows:

- | | | |
|-------------------------------------|---|------------------------------------|
| • St. John Paul II School | - | Dale Gross |
| • Queen of Angels School | - | Michael Doyle |
| • St. Joseph's School | - | Alice Valiquette and Blanche Barco |
| • St. Patrick's School | - | Audrey Thom |
| • St. Andrew's Regional High School | - | Manuel Achadinha |

Action Item: Board members are to contact the school principal to ensure they are added to the Local School Council email list.

7.5 Meeting Dates for the Year

Regular Meetings: Members of the Board of Directors agreed to continue having the meeting at 3:30pm on a Tuesday. Confirmed dates are October 25, November 22, January 17, February 21, March 28, April 25, May 23 and June 20.

The Annual General Meeting (AGM) will be Tuesday, November 22, 2022, at 7:00pm.

8. Reports

8.1. Superintendent's Report

Joseph Colistro and Beverly Pulyk highlighted items in their report. They are happy to be back and will continue in the role until the end of December 2022.

8.2. Finances

- a) School Budgets – Leah MacKenzie highlighted items in her report and presented the updated budgets.
- b) Chemainus Sale – Leah MacKenzie has been working with a realtor. They are looking for possible buyers. Representatives from the parish have been informed of the progress.

8.3. Catholic Schools' Plan

The field is still pending at St. Andrew's Regional High School. They are looking for a new field developer. Our Lady of the Rosary is building a new church and they are setting aside some land for a possible school down the road.

8.4. Vicar of Education

Fr. William Hann has been contacted by several priests regarding the Practicing Catholic Tuition Rate Application.

8.5. Council Reps Reports

- St. Joseph's School – Blanche Barco attended the opening school mass and meet-the-teacher night. Both events were very well attended. The school is having hard time finding volunteers.
- Queen of Angels School – Michael Doyle shared that the school purchased two buses for 24 students each. They have four local school council members and are looking to get more. Parent involvement is a challenge.
- St. Patrick's School – Fr. William Hann attended the meet-the-teacher night. The parish and the school are planning to start a youth group. The parish and school are working together to build a stronger connection between the two.

9. **Closing Prayer** was led by Beverly Pulyk.

10. **MOTION to adjourn** the meeting at 5:42pm.

**Manuel Achadinha/Cynthia Bouchard
Carried**