



Posting Date: October 12, 2022

**Island Catholic Schools**  
Invites applications for:

**One (1) After School Care Worker at  
St. Joseph's School in Victoria  
Monday to Friday 2:30 to 6:00pm  
Start date: As soon as possible**

This position involves working in the After-School-Care Program at St. Joseph's School. It also includes coverage on Professional Development Days and Break Programs throughout the school year if possible. **It is a great part-time job for university students.**

Preference will be given to candidates with the following qualifications:

- Successful experience working with children
- Basic First Aid and CPR Certificate (an asset)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Must be 19 years of age or older
- Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc.(the 20 hour course can be completed online) [http://www.carecourses.com/PublicPages/Bundle\\_British\\_Columbia.aspx](http://www.carecourses.com/PublicPages/Bundle_British_Columbia.aspx)  
This can be completed prior to starting work if a person has not completed course work at the present time.

Please provide:

- Cover letter and resume OR cover letter and Support Staff Application Form
- Name and contact information of three references.

For further information, contact:

Mr. Keefer Pollard, Principal, St. Joseph's School

Phone: 250-479-1232

Mrs. Wendy Bird-Borau, Director, St. Joseph's Early Learning Centre

Phone: 250-479-1237

Applications should be forwarded to:

Island Catholic Schools Office

Attention: Mrs. Beverly Pulyk and Mr. Joseph Colistro, Co-Superintendents

#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1

Email: [schools@cisdv.bc.ca](mailto:schools@cisdv.bc.ca)

Phone: 250-727-6893

Only short-listed applicants will be contacted. Position available until filled.

Successful applicant - Criminal Record Check will be required prior to starting work.