

Posting Date: June 23, 2022



Island Catholic Schools
Invites applications for:

**One (1) Support Worker at
St. Joseph's School in Victoria
(Monday to Friday – 2:30 to 5:30pm)
Start date: September 2022**

Preference will be given to candidates with the following qualifications:

- Educational Assistant certificate or equivalent (i.e. Human Resource Worker, Teacher)
- Experience supporting students with challenging behaviours is an asset
- Applied Behaviour Analysis (ABA) training is an asset
- Autism training and/or experience is an asset
- Basic First Aid and CPR Certificate (an asset)
- Successful EA experience
- Physical ability for an active job
- Ability to work well with children, colleagues and administration
- Ability to assist in providing a safe and positive environment for students
- Ability to use discretion when dealing with confidential matters
- Excellent communication and interpersonal skills
- Identification with and participation in the life of a Catholic parish
- Commitment to Catholic Education

Please provide:

- Cover letter and resume
- Support Staff Application Form
- Photocopy of Education Assistant certificate and/or transcripts
- Recent evaluation report from recent employer
- Photocopy of marriage certificate (if applicable)
- If Catholic, please submit Pastor Reference Form and photocopy of Baptismal Certificate

Support Staff Application Form and Pastor Reference Form available on website:

<https://cisdv.bc.ca/employment-opportunities/>

For further information, contact:

Mr. Keefer Pollard, Principal, St. Joseph's School
Phone: 250-479-1232

Applications should be forwarded to:

Island Catholic Schools Office
Attention: Superintendent – Ms. Katja Groves
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1
Email: schools@cisdv.bc.ca
Phone: 250-727-6893

Only short-listed applicants will be contacted. Position available until filled.

Successful applicant - Criminal Record Check will be required prior to starting work.