

Posting Date: June 23, 2022



Island Catholic Schools
Invites applications for:

**One (1) After School Care Worker at
St. Joseph's School in Victoria
(3 hours per day - Monday to Friday)
Start date: September 2022**

This position involves working in the After-School-Care Program at St. Patrick's School. It also includes coverage on Professional Development Days and Break Programs throughout the school year if possible. **It is a great part-time job for university students.**

Preference will be given to candidates with the following qualifications:

- Successful experience working with children
- Basic First Aid and CPR Certificate (an asset)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Must be 19 years of age or older
- Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc.(the 20 hour course can be completed online) http://www.carecourses.com/PublicPages/Bundle_British_Columbia.aspx
This can be completed prior to starting work if a person has not completed course work at the present time.

Please provide:

- Cover letter and resume OR cover letter and Support Staff Application Form
- Name and contact information of three references.

Support Staff Application Form available on website: <https://cisdv.bc.ca/employment-opportunities/>

For further information, contact:

Mr. Keefer Pollard, Principal, St. Joseph's School
Phone: 250-479-1232

Applications should be forwarded to:

Island Catholic Schools Office
Attention: Superintendent – Ms. Katja Groves
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1
Email: schools@cisdv.bc.ca
Phone: 250-727-6893

Only short-listed applicants will be contacted. Position available until filled.

Successful applicant - Criminal Record Check will be required prior to starting work.