



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF VICTORIA  
BOARD OF DIRECTORS MEETING  
March 29, 2022  
Regular Meeting 3:30 p.m. Via Zoom**

**MINUTES**

**PRESENT:** Bishop Gary Gordon                      Fr. William Hann                      Cynthia Bouchard  
Blanche Barco    Michael Doyle                      Dale Gross  
Audrey Thom    Alice Valiquette

**REGRETS:** Manuel Achadinha

**CHIEF FINANCIAL OFFICER:** Leah MacKenzie

**SUPERINTENDENT:** Katja Groves

**RECORDING SECRETARY:** Heidi Pivaral

**1. Call to Order and Opening Prayer**

Fr. William Hann called the meeting to order at 3:34pm and led the Opening Prayer.

**2. Additions/Approval of the Agenda**

**MOTION:**

To approve the agenda as presented.

**Michael Doyle/Audrey Thom  
Carried**

**3. Approval of Minutes**

3.1. Regular meeting of January 25, 2022

**MOTION:**

To approve the Minutes of January 25, 2022 as presented.

**Alice Valiquette/Audrey Thom  
Carried**

**4. Business Arising from Previous Minutes**

4.1. Board voting practices

Katja Groves shared information regarding voting practices in other dioceses. There is no standard practice across the Province. Discussion took place. It was agreed to leave the by-laws status quo and revisit when other changes are needed.

4.2. Ombudsmen Policy

Katja Groves informed that the Catholic Independent Schools Committee of BC doesn't see the need to add a glossary of terms to the policy.

4.3. Child Care Policy

Tabled until next meeting.

## 5. Correspondence

### 5.1. Diane Lianga – January 26, 2022

Diane Lianga, on behalf of the St. Patrick's Local School Council, sent a request and a proposed policy amendment to provide clarity for students withdrawing during the summer months. The issue was also discussed with the Principals of the five schools, who don't see a need to change the existing policy. This situation affects mainly St. Patrick's School. Discussion took place. The members of the CISDV Board agreed to leave the policy as it is for now.

## 6. New Business

### 6.1. St. John Paul II CSTA application

St. John Paul II School teachers submitted a request to join the Catholic School Teachers Association (CSTA). Teachers in that school were given 24 hours to vote. We are waiting to hear back on the result. If the outcome is favourable, there will be a process in place to assimilate the collective agreement based on the reality of Port Alberni.

## 7. Reports

### 7.1. Superintendent's Report

Katja Groves highlighted items in her report. The new website will be live soon. Any feedback will be appreciated.

### 7.2. Finances

#### 7.2.1 Financial Statements

Leah MacKenzie highlighted items in her report.

### 7.3. Catholic Schools' Plan

Leah MacKenzie highlighted items in her report and presented a progress report from Durwest. The project is on budget but a little bit delayed due to materials and supplies arriving late. It will be concluded this spring. Discussion took place regarding the request of St. Andrew's Regional High School to move forward with the sports field upgrade.

#### **MOTION:**

To establish a Sport Field Enhancement sub-committee to investigate options up to \$1M budget for St. Andrew's Regional High School sports field.

**Alice Valiquette/Dale Gross  
Carried**

### 7.4. Vicar of Education

Nothing to report.

### 7.5. Council Reps Reports

- Fr. William Hann and Audrey Thom shared that St. Patrick's Local School Council is very active and they are working well.

8. **Closing Prayer** was led by Bishop Gary Gordon.

9. **MOTION to Adjourn** the meeting at 5:06 pm.

**Dale Gross/Cynthia Bouchard  
Carried**