

Posting Date: June 1, 2022



**Island Catholic Schools**  
Invites applications for:

**After School Care Worker at  
Queen of Angels School in Duncan  
(2:45 to 5:45pm – Monday to Friday)  
Start date: September 2022**

This position involves working in the After-School-Care Program at Queen of Angels School.

Preference will be given to candidates with the following qualifications:

- Successful experience working with children
- Basic First Aid and CPR Certificate (an asset)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Commitment to Catholic Education
- Must be 19 years of age or older
- Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc.(the 20 hour course can be completed online)

[http://www.carecourses.com/PublicPages/Bundle\\_British\\_Columbia.aspx](http://www.carecourses.com/PublicPages/Bundle_British_Columbia.aspx)

This can be completed prior to starting work if a person has not completed course work at the present time.

Please provide:

- Cover letter and resume OR cover letter and Support Staff Application Form
- Name and contact information of three references.

For further information, contact:

Mrs. Kathy Korman, Principal, Queen of Angels School  
Phone: 250-746-5919

Applications should be forwarded to:

Island Catholic Schools Office  
Attention: Superintendent of Schools  
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1  
Email: [schools@cisdv.bc.ca](mailto:schools@cisdv.bc.ca)  
Phone: 250-727-6893

Only short listed applicants will be contacted. Position available until filled.

Successful applicant - Criminal Record Check will be required prior to starting work.

Licensing #1381622