



Island Catholic Schools

Invites applications for:

On-call Early Childhood Educator (ECE), Early Childhood Educator Assistant (ECEA) and Out of School Care Workers

For ECE and ECEA positions preference will be given to candidates with the following qualifications:

- Valid ECE certificate or diploma
- Successful ECE experience
- Basic First Aid and CPR Certificate (an asset)
- Excellent communication and interpersonal skills
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Commitment to Catholic Education

Please provide:

- Cover letter and/or resume
- Support Staff Application Form
- Photocopy of ECE certificate
- Photocopy of Child Care First Aid certificate
- Two (2) reference letters

For Out of School Care positions interested candidates must submit:

- Cover letter and resume OR cover letter and Support Staff Application Form
- Contact information of three references (this is a great position for university student who want to work part-time).

Are you a university student and would like part-time work (3 hours/day)? Do you like working with children? Responsible adults for After School Care Workers (3:00-6:00 Mon-Fri). Minimum qualifications - 20 hours of course work or workshops on nutrition, child development, early childhood education, child-minding, etc. (the 20-hour course can be completed online) and can be completed prior to starting work if a person has not completed course work at the present time.

https://www.carecourses.com/PublicPages/Bundle_British_Columbia.aspx

Support Staff Application Form available on website: <http://cisdv.bc.ca/employment-opportunities.php>

Applications should be forwarded to:

Island Catholic Schools office
Attention: Ms. Katja Groves, Superintendent
#1-4044 Nelthorpe Street
Victoria, BC V8X 2A1
schools@cisdv.bc.ca
Fax: 250-727-6879

Only short-listed applicants will be contacted.