



Posting Date: July 21, 2021

## ISLAND CATHOLIC SCHOOLS

Invites applications for:

### **1 (One) Full-time (September 2021 to August 2022) and On-call Early Childhood Educators (ECE) at St. John Paul II School, Mini Miracles Family Centre, in Port Alberni**

Preference will be given to candidates with the following qualifications:

- Valid ECE certificate
- ECE Infant Toddler and/or Special Needs an asset
- Successful ECE experience
- Current Childcare, level B First Aid
- Excellent communication and interpersonal skills
- Ability to work independently
- Ability to open and/or close the centre
- Ability to work well with children, colleagues and administration
- Ability to use discretion when dealing with confidential matters
- Commitment to Catholic Education

Please provide:

- Cover letter and resume
- Support Staff Application Form
- Photocopy of ITE certificate
- Photocopy of ECE certificate
- Photocopy of First Aid certificate
- Immunization status
- Two (2) written letters of reference
- Names and contact information of two (2) references

If Catholic, please submit Pastor Reference Form and photocopy of Baptismal Certificate.

Support Staff Application Form and Pastor Reference Form available on website:

<http://cisdv.bc.ca/employment-opportunities.php>

If hired, a Criminal Record Check will be required prior to starting work.

For further information, contact:

Mrs. Rachelle Warman, Principal  
[rwarman@cisdv.bc.ca](mailto:rwarman@cisdv.bc.ca)  
250-723-0637

Applications should be forwarded to:

Island Catholic Schools office  
(Attention Superintendent of Schools)  
#1-4044 Nelthorpe Street,  
Victoria, BC V8X 2A1  
[schools@cisdv.bc.ca](mailto:schools@cisdv.bc.ca)  
Fax: 250-479-5423

Only short listed applicants will be contacted. Position available until filled.