



**CATHOLIC INDEPENDENT SCHOOLS OF THE  
DIOCESE OF VICTORIA  
BOARD OF DIRECTORS MEETING  
July 21, 2021  
Special Meeting 3:30 p.m. Via Zoom**

**MINUTES**

**PRESENT:** Bishop Gary Gordon                      Fr. William Hann                      Cynthia Bouchard  
Manuel Achadinha                                      Blanche Barco                                      Michael Doyle  
Dale Gross    Audrey Thom                                      Alice Valiquette

**CHIEF FINANCIAL OFFICER:** Leah MacKenzie

**SUPERINTENDENT:** Beverly Pulyk

**RECORDING SECRETARY:** Heidi Pivaral

**1. Call to Order and Opening Prayer**

Fr. William Hann called the meeting to order at 3:35pm and led the Opening Prayer.

**2. Additions/Approval of the Agenda**

**MOTION:**

To approve the agenda as presented.

**Manuel Achadinha/Michael Doyle  
Carried**

**3. Business Arising from Previous Minutes**

**3.1. Support Staff and Administrator Salaries**

Leah MacKenzie and Beverly Pulyk presented the proposed salary grid for support staff and the rationale for some minor adjustments in some positions beyond 3.5%. As such it requires approval by the Board. All other non-union salary increases were within the range approved last meeting. Leah and Beverly also recommended that the pension for support staff be increased to 7% to parallel all other school employees (an increase of 0.5%). Discussion followed: impact on budgets, most of the increase had already been built in to the budgets, further adjustments in with some positions in 2022-23 may be recommended.

**MOTION:**

To approve as presented the adjusted support staff salaries and the 0.5% increase in pension for all support staff effective the 2021-22 school year.

**Alice Valiquette / Dale Gross  
Carried**

**4. New Business**

**4.1. Policy 204: Local School Councils Organization and By-laws**

Beverly Pulyk presented the proposed changes to Policy 204. She also recommended that the Local School Council By-laws be added to this policy. Discussion followed.

**MOTION:**

To approve Policy 204 as amended.

**Manuel Achadinha/Mike Doyle  
Carried**

4.2. First meeting of 2021-22 school year

The Board members determined the first Board meeting of the 2021-22 school year take place on Tuesday, September 21, 2021 at 3:30pm.

**ACTION:**

Cynthia Bouchard and Katja Groves will meet in September to plan tentative Board meeting dates for the rest of the 2021-22 school year; dates to be approved at the next meeting.

5. **Closing Prayer** was led by Beverly Pulyk.

6. **MOTION to adjourn** the meeting at 4:22pm.

**Manuel Achadinha/Alice Valiquette  
Carried**