



**ISLAND CATHOLIC SCHOOLS
BOARD OF DIRECTORS MEETING
April 27, 2021
Regular Meeting 3:30 p.m. Via Zoom**

MINUTES

PRESENT: Bishop Gary Gordon Fr. William Hann Cynthia Bouchard
Manuel Achadinha Blanche Barco Michael Doyle
Dale Gross Audrey Thom Alice Valiquette

REGRETS: Fr. John Laszczyk

CHIEF FINANCIAL OFFICER: Leah MacKenzie

SUPERINTENDENT: Beverly Pulyk

RECORDING SECRETARY: Heidi Pivaral

1. Call to Order and Opening Prayer

Fr. William Hann called the meeting to order at 3:30pm and led the Opening Prayer.

2. Additions/Approval of the Agenda

MOTION:

To approve the agenda as presented.

**Alice Valiquette/Manuel Achadinha
Carried**

3. Approval of Minutes of March 2, 2021

MOTION:

To approve the Minutes of March 2, 2021 as presented.

**Michael Doyle/Alice Valiquette
Carried**

4. Guests

There were no guests in attendance at this meeting.

5. Business Arising from Previous Minutes

5.1 Draft update - Policy 418: Long Serving Employees

Beverly Pulyk presented the updated policy to reflect current practice. Discussion took place. Beverly will have a conversation with the Principals and will bring the draft policy back to the Board of Directors at the next meeting.

5.2 Draft update - Policy 703: Purchasing Procedures

Beverly Pulyk presented an updated policy that reflects current practice.

MOTION:

To approve Policy 703 as amended.

**Audrey Thom/Michael Doyle
Carried**

6. Correspondence

No correspondence was received.

7. New Business

7.1 Admin appointments

Katja Groves has been appointed Superintendent effective August 1, 2021. The selection process was very thorough and followed due diligence. Cynthia Bouchard thanked those who were part of the process. Katja will attend the next Board of Directors meeting.

According to policy, the Superintendent is supposed to bring to this meeting the Administrative appointments. Beverly Pulyk requested the approval of the Board of Directors to delay her recommendation for one month, in order to address the appointment of the Principal for St. Joseph's School.

MOTION:

To approve the request of the Superintendent to delay the Administrative appointments to the end of May.

**Manuel Achadinha/Alice Valiquette
Carried**

8. Reports

8.1 Superintendent's Report

Beverly Pulyk highlighted items in her report. Discussion took place regarding the new legislation that allows schools to offer online learning. The superintendents of the Catholic schools in the province will further discuss this option. Beverly will keep the CISDV Board of Directors informed.

8.2 Finances

8.2.1 CEWS Allocation

Leah MacKenzie presented a proposal with three options on how the Canada Emergency Wage Subsidy (CEWS) should be allocated. Discussion followed.

MOTION:

To approve option 3 on the CEWS allocation document.

**Michael Doyle/Audrey Thom
Carried**

8.2.2 Sale of St. Joseph's School (Chemainus)

Leah highlighted items on the package circulated, which included the feedback from the parishioners of All Saints Parish. The Diocesan Finance Committee has seen the proposal and approved it. The intentional society will work on a social media statement.

MOTION:

To approve the sale of St. Joseph's School property to the Cowichan Valley Intentional Recovery Community Society (CVIRCS).

**Fr. William Hann/Manuel Achadinha
Carried**

8.3 Catholic Schools' Plan

8.3.1 Building on Success Campaign

The fundraising campaign has been launched publicly. There were two town hall meetings via Zoom held in the middle of April. The contract with DCG Philanthropic

Services Inc. has been reduced as the Diocesan Development will be taking on the majority of the work going forward. To date \$575,000 have been raised. In addition, today, an anonymous donor gave a donation of \$200,000 towards the Campaign.

8.3.2 St. Andrew's High School Building Project

The construction report was circulated. The building project is on target, including soft costs. No budget revisions are needed at this stage.

8.4 Vicar of Education

Fr. William Hann shared that he spent large part of his time with the hiring process of the new Superintendent. He continues having conversations with the various schools and has been attended several meetings.

8.5 Council Reps Reports

- Alice Valiquette will attend St. Joseph's Local School Council meeting tomorrow night.
- Audrey Thom was not able to attend St. Patrick's Local School Council meeting last week.
- Michael Doyle shared that the Local School Council at Queen of Angels continues to struggle in acquiring sufficient volunteer Council members. They have an AGM next month and are hoping and praying to get a Council Chairperson for the upcoming year.
- Dale Gross attended last Local School Council meeting at St. John Paul II School. They appreciate moving forward with the replacement of windows and enrolment is looking good for next year.

9. **Closing Prayer** was led by Beverly Pulyk.

10. **MOTION to adjourn** the meeting at 5:08pm.

**Manuel Achadinha/Cynthia Bouchard
Carried**