



**ISLAND CATHOLIC SCHOOLS  
BOARD OF DIRECTORS MEETING  
January 26, 2021  
Regular Meeting 3:30 p.m. Via Zoom**

**MINUTES**

**PRESENT:** Bishop Gary Gordon                      Fr. William Hann                      Cynthia Bouchard  
Manuel Achadinha                                  Blanche Barco                      Michael Doyle  
Dale Gross    Audrey Thom                      Alice Valiquette

**REGRETS:**    Fr. John Laszczyk

**CHIEF FINANCIAL OFFICER:**                      Leah MacKenzie

**SUPERINTENDENT:**                                  Beverly Pulyk

**RECORDING SECRETARY:**                      Heidi Pivaral

**1. Call to Order and Opening Prayer**

Fr. William Hann called the meeting to order at 3:31pm and led the Opening Prayer.

**2. Additions/Approval of the Agenda**

Add the word "Emails" on item 7.4

**MOTION:**

To approve the agenda as amended.

**Manuel Achadinha/Alice Valiquette  
Carried**

**3. Approval of Minutes of November 24, 2020**

**MOTION:**

To approve the Minutes of November 24, 2020 as presented.

**Michael Doyle/Blanche Barco  
Carried**

**4. Guests**

There were no guests invited to this meeting.

**5. Business Arising from Previous Minutes**

5.1 Policies 425 & 427

- a) Policy 425 – Long Term Disability  
Policy was reviewed and updated.

**MOTION:**

To approve Policy 425 as amended.

**Blanche Barco/Dale Gross  
Carried**

- b) Policy 427 – WorkSafe BC: Remuneration, Sick Days Credit and Benefits  
Policy was reviewed and updated.

**MOTION:**

To approve Policy 427 as amended.

**Audrey Thom/Alice Valiquette  
Carried**

5.2 French Immersion Program

The minutes of January 2020 included revisiting this issue in one year. Discussion took place. The Board of Directors agreed to revisit in another year.

**6. Correspondence**

6.1 Card from Queen of Angels School Staff

Christmas card sent by Queen of Angels School Staff was read by Beverly Pulyk.

**7. New Business**

7.1 2021-22 Tuitions

Leah MacKenzie provided rationale for the tuition increase (mostly cost of living increase) and highlighted last year's fundamental principles. Fr. William Hann and Beverly Pulyk thanked Leah MacKenzie and Lise Derzaph for the all their work required in this area.

**MOTION:**

To approve the tuition rates for 2021-2022 as presented.

**Manuel Achadinha/Alice Valiquette  
Carried**

7.2 Policy 420 – Teacher Transfer/Mutual Exchange

Policy was reviewed and updated.

**MOTION:**

To approve Policy 420 as amended (rationale updated).

**Audrey Thom/Michael Doyle  
Carried**

7.3 Policy 417 - Retirement

Beverly indicated this policy does not parallel law. Discussion took place.

**MOTION:**

To remove Policy 417.

**Alice Valiquette/Manuel Achadinha  
Carried**

7.4 CISDV Emails for Elected and Appointed Board Members

Discussion took place. It was decided that Board Members will continue using their current email address and documents will be shared through Share Point and/or Google Drive starting in February.

**8. Reports**

8.1 Superintendent's Report

Beverly Pulyk highlighted items on her report.

8.2 Finances

8.2.1 Update on offer to purchase of St. Joseph's School (Chemainus)

Leah MacKenzie and Keefer Pollard (District Principal) had a meeting with the Parish Council. The majority is willing to move forward with the sale of the property to the intentional society because it fulfills the criteria for community outreach. The next step

would be to have a meeting with the parishioners. Since the meeting cannot happen in person, there will be a letter circulated to all parishioners. A communication person has been hired and is in the process of preparing the letter.

8.2.2 Financial Statements

Leah MacKenzie highlighted items on her report. The Ministry of Education final allocation of the 2020-21 as well as the Canada Emergency Wage Subsidy (CEWS) positively impacted the bottom line. Discussion took place: CEWS might provide an opportunity to help schools in our system that are having financial difficulties; allocate some money for reserve funds.

8.3 Catholic Schools' Plan

Leah MacKenzie informed that the project is on budget and moving forward. Unexpected issues are putting the project a month behind.

8.4 Vicar of Education

A school pastor St. Patrick's School, Fr. William Hann has been attending the Local School Council meetings and is working on recruiting members; there will be five positions open next year.

8.5 Council Reps Reports

- Alice Valiquette will attend the next Local School Council meeting at St. Joseph's School, which will be held tomorrow, January 27<sup>th</sup>.
- Michael Doyle shared that Queen of Angels School continues to struggle in acquiring sufficient new members for the Local School Council.

It was agreed that the Board representative assignments for 2021 are as follows:

- St. John Paul II School - Dale Gross
- Queen of Angels School - Michael Doyle
- St. Joseph's School - Alice Valiquette and Blanche Barco (shared role)
- St. Patrick's School - Audrey Thom
- St. Andrew's Regional High School - Manuel Achadinha

Board representatives are encouraged to attend at least two Local School Council meetings per school year and attend special school events (i.e. concerts, award presentations).

**ACTION:**

Beverly Pulyk will let the schools and Local School Councils know who the Board representatives are for 2021.

9. **Closing Prayer** was led by Bishop Gary Gordon.

10. **MOTION to adjourn** the meeting at 5:33pm.

**Dale Gross/Manuel Achadinha  
Carried**