



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF VICTORIA (CISDV)
ANNUAL GENERAL MEETING
November 24, 2020
Via Zoom**

MINUTES

PRESENT:

Board Members

Bishop Gary Gordon	Fr. John Laszczyk
Fr. William Hann	Cynthia Bouchard
Manuel Achadinha	Paul Cornthwaite
Michael Doyle	Dale Gross
Audrey Thom	Alice Valiquette

School Pastors

Fr. Alfredo Monacelli	Fr. Roger Poblete
Fr. Eduardo Santos	Fr. Michael Tran

Local School Council Reps

Erika Dalla Torre (SJV)	Graham McDonough (SPV)
Marina Sluser (JP II)	Siobhan Gramlich (SARHS)

CHIEF FINANCIAL OFFICER:

Leah MacKenzie

SUPERINTENDENT:

Beverly Pulyk

GUESTS:

Blanche Barco (Nominee)
Bern Muller (QA Vice-principal)
Kathy Korman (QA Principal)
Rachelle Warman (JP II Principal)
Wendy Payne (Nominee)

RECORDING SECRETARY:

Heidi Pivaral

1. Call to Order

Bishop Gary Gordon called the meeting to order at 7:04 p.m.

2. Opening Prayer

Fr. William Hann led the Opening Prayer.

3. Introductions

People introduced themselves.

4. Additions/Approval of the Agenda

MOTION:

To accept the agenda as presented.

**Paul Cornthwaite/Fr. William Hann
Carried**

5. Approval of Minutes of November 21, 2019

MOTION:

To accept the minutes as presented.

**Paul Cornthwaite/Manuel Achadinha
Carried**

6. President's Remarks – Bishop Gary Gordon

Bishop Gary Gordon highlighted items in his written report. He acknowledged the good work that the schools' staff and Local School Councils are doing during the complexity of the pandemic. He thanked Paul Cornthwaite for his contribution to the Board of Directors over the last six years.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Reports

8.1. Superintendent's Report

Beverly Pulyk highlighted items in her written report. She thanked Leah MacKenzie, Chief Financial Officer, for her hard work with the building project at St. Andrew's Regional High School. She shared that her report is a public document and Local School Council Chairs are welcome to share it with the other members of the Council.

MOTION:

To accept the Superintendent's report as presented.

**Fr. William Hann/Michael Doyle
Carried**

Bishop Gary Gordon noted that his appreciation that Bev included some history of Catholic Education in British Columbia in her annual report.

8.2 Finance – Leah MacKenzie, Chief Financial Officer

- a) *Approval of CISDV Consolidated Financial Statements for the 2019-20 School Year*
Leah MacKenzie reviewed the consolidated financial statements.

MOTION:

To approve the CISDV Consolidated Financial Statements for the Year ended June 30, 2020 as presented.

**Fr. William Hann/Alice Valiquette
Carried**

- b) *Appointment of Accountants*

The Joint Diocesan Audit Committee had recommended that the review and audit for the diocese and the schools go to tender. Due to the pandemic tendering the audit and review engagements will be delayed.

MOTION:

To appoint the accounting firm KPMG as the accountants for the 2020-21 school year.

**Michael Doyle/Fr. John Laszczyk
Carried**

9. New Business

9.1 Update on the Catholic Schools Plan

Leah MacKenzie commented on the next phase of the building project at St. Andrew's Regional High School. Approval from the required stakeholders to begin construction of the Performing Arts Wing was recently granted; the construction is expected to be completed by January 2021. The field will be the final phase to complete.

9.2 Elections and Thank You to Outgoing Board Members

Bishop Gary Gordon thanked Paul Cornthwaite for his dedication and commitment as a member of the Board of Directors for the past six years.

Two new Board members were to be elected. The nominees were Blanche Barco, Dale Gross and Wendy Payne. They each introduced themselves. A confidential electronic voting system was in place and the two Board members elected were Blanche Barco and Dale Gross.

9.3 Other

Bishop Gary Gordon shared that this coming Monday, November 30, is the Feast of St. Andrew's and he will be celebrating Mass in the Chapel at St. Andrew's Regional High School. It will be the first Mass celebrated in the chapel and the Blessed Sacrament will be permanently established in the chapel.

10. Closing Prayer

Bishop Gary Gordon led the Closing Prayer.

11. Motion to Adjourn at 8:43 p.m.

**Paul Cornthwaite/Manuel Achadinha
Carried**