



The following definitions apply to the terms as used in this manual.

Directives

Issued by the Board of Directors from time to time. They indicate an action to be taken by the whole or part of the organization. They are usually specific in nature and may be either long term or short term in effect. Directives may be the authority for policy at the diocesan or school level.

Policies

Statements which set forth the purposes and prescribe in general terms the organization and program of a school system. They create a framework within which the superintendent and the school administrators, staff, and local school councils can discharge their assigned duties with positive direction. They tell what is wanted; they may also indicate why and how much. They can be adopted, changed, or rescinded only by the Board of Directors.

Regulations

Administrative statements which implement policies, or set out administrative procedures for the day-to-day running of the school system. Regulations can detail the objectives which support overall Board goals; they can assign specific duties (job descriptions); they can outline reporting and accountability structures within the school organization. Regulations spell out how, when, where, and by whom things are to be done. Regulations are usually developed and issued by the Superintendent in co-operation with the Administrative Council.

Society

Catholic Independent Schools, Diocese of Victoria, (C.I.S.D.V.) the legal authority for Catholic schools in the Diocese of Victoria.

Directors

Members of the Board of Directors, Catholic Independent Schools, Diocese of Victoria.

Superintendent

Superintendent of Schools, Catholic Independent Schools, Diocese of Victoria. Appointed by the Board of Directors and is responsible and held accountable to the Board for the overall supervision of the Catholic schools system in the



Diocese.

Schools Council

Local School Councils (L.S.C.) responsible for certain aspects of school operation at the local level.

School Based Administrators

Principals and vice-principals are appointed by the Board of Directors and are expected to be the educational and spiritual leaders of the school and to assume responsibility for managing the day to day operation of the school.

System

Refers to the overall organization of the Catholic Independent Schools, Diocese of Victoria.

Island Catholic Schools

The collective name of the schools registered under the constitution of the Catholic Independent Schools, Diocese of Victoria. This is a non-legal title.

Ministry

Ministry of Education, Government of British Columbia.

Catholic Independent Schools Committee Of British Columbia (C.I.S.C.B.C.)

A committee of representatives from each Catholic school system in British Columbia. It represents the provincial Catholic perspective on provincial issues to the Federation of Independent Schools Association.

Federation Of Independent Schools Association (F.I.S.A.)

A provincial association which present the interests and concerns of Independent Schools in the province to the Ministry.

Employer

The Employer is the Catholic Independent Schools, Diocese of Victoria. The C.I.S.D.V. designates the following agents/representatives through the Mission and Mandate (July 3, 1995):

1. The Superintendent of School



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2. The Local School Council
3. The School Principal

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